

SECTION III – APPLICATION FOR QUALITY LIBRARY DESIGNATION (OPTIONAL)

During the certification renewal process, a library may seek the **Quality Library Designation** by completing this application and meeting five or more of the quality library criteria for library efforts conducted in the previous 12 months. A benefit of receiving this designation is that the library will not have to go through the recertification process the following year. After the application is received, a team of consultants at the State Library will review the information and make a final recommendation to the State Librarian. Notification to applicants of the final recommendation will be done by July 31.

QUALITY LIBRARY CRITERIA

#1 The library reaches beyond its physical space to provide collections or services to community organizations. Check at least one of the following:

- Service to home-bound users (an advertised formal library service available to all residents unable to visit the library)
 - Description of service _____
 - Number of persons using the service _____
 - Number of times this service was used _____
- Deposit collections at external community locations (an advertised formal library service available to users of community organizations and agencies)
 - Description of service _____
 - Number of persons using the service _____
- Library programs presented at external community locations
 - Description of service _____
 - Number of persons using the service _____
- Other library services provided at external community locations
 - Description of service _____
 - Number of persons using the service _____
 - Number of items circulated _____

#2 The library meets or exceeds the 70th percentile of five or more key statistical measures.

- Yes – List the measures that the library meets or exceeds the 70th percentile

#3 Online Experience – The Library’s website includes ALL of the following:

- Access to digital materials from the front page (e.g. ebooks, downloadable audio and video, electronic magazines, etc.)
- Social media links (at least 3) from the front page (e.g. Facebook, Twitter, Pinterest, Instagram, Flickr, etc.)
- Dynamic content on the front page (e.g. changing news, features)
- Responsive web design (i.e. web page formatting that changes depending on the user's device (i.e. smartphone, tablet, or computer.)

- #4 The Library is proactive in obtaining materials for users based upon their requests for items not currently in the library's collections and/or is an active lender in the Utah library community. The library must meet at least one of the following criteria:**
- The library is a member of OCLC and lends materials to other libraries
 - The library exceeds the median number of ILL requests from its users, as provided by the State Library
 - Providing extra effort to obtain materials
 - The library provides an online form for patrons to request materials not currently in the library's collection
 - The library purchases materials based on patron requests
 - Number of requests received for materials not in the library's collection _____
 - Number of purchases made in response to these requests _____
- #5 The Library encourages all staff to participate in Utah's library community.**
- The Library pays membership dues to the Utah Library Association for at least the Library Board Chair and 50% of full-time employees.
- #6 The Library participates in Literacy Experiences – The Library provides ongoing training for parents on emergent literacy skills (for example, Utah Kids Ready To Read) or otherwise works with local schools as a collaborative partner to provide sustained programs and services that emphasize literacy.**
- Describe specific literacy efforts by the library. Do not include work from an affiliated Literacy Center that may be housed in the library. May include: Amount of funds allocated for specific literacy efforts, ongoing emergent literacy activities, UKRTR affiliation, school or literacy organization.
- #7 Technology Training for patrons – The Library must meet at least one of the following criteria:**
- Library staff has expertise using Utah's Online Library. The library has 1 FTE or 25% of its public service staff, whichever is greater, that provide at least 12 workshops/classes/programs annually about Utah's Online Library and the use of other internet resources.
 - The Library provides at least 50% of the funds and staff resources for at least 12 workshops/classes/programs annually on topics of interest to the community. List workshops.
- #8 The Library is engaged in a collaboration with another library, community organization, or local expert(s) to provide services, resources, or programs to the community. The other library can be any type of library. The Library must meet ALL of the following criteria:**
- The collaboration must include active, substantial participation by both libraries (e.g. contributes 50% of the funding or active participation by library staff).
 - The collaboration must be ongoing or include multiple entities in the collaboration.
 - The collaboration must have resulted in significant public participation. (Include number of participants in your summary.)
- Describe the collaboration, and include evidence of each of the requirements.*

#9 The Library demonstrates an innovative approach to providing library services, either inside or outside of the library building.

- Yes – Describe the program or activity, what made it unique or innovative, and its impact on the community.

Examples of innovation include: Makerspaces, Fab Labs, Storytelling Festival, a pilot project or program that is not being done in many libraries but could be a model to be replicated in the future.

READ ONLY