



**USL Staff Reports to the
State Library Board
September 13, 2012 – December 5, 2012**

**Director's Report
Donna Jones Morris/State Librarian/Director**

Leadership

Plans are progressing on the ILEAD USA Federal grant program with the opening of applications for Utah librarians to be selected for leadership, technology, and team building training. Selected team members will learn by immersion--buoyed by national experts, instructors, mentors and participating library staff who will work collaboratively to match the assessed needs of their users with the appropriate technology tools. Partners include the Utah Library Association, which will provide financial support, the Utah Academic Library Consortium and the Utah Educational Library Media Association. The project is being led by Youth Services Librarian Matt McLain and State Librarian Donna Jones Morris.

Department of Heritage and Arts (DHA) & Partnerships

USL supported DHA by hosting a booth at the State History Conference with Director Morris and State Data Coordinator Juan Lee attending. Director Morris also supported partnerships by attending the Utah Library Association Board Meeting to strengthen the working relationship with the state library association, by hosting the Metropolitan Library Directors at the State Library to discuss library Continuing Education opportunities with area library directors, and by participating in conference calls to plan Utah's participation in the ILEAD USA Grant along with Youth Services Librarian Matt McLain. Program Specialist Jeri Openshaw and Director Morris attended Utah Futures Steering and Working Committee meetings and helped develop the draft budget and operations plan. Director Morris attended a number of Utah Education Network Board meetings that resulted in the hiring of a new Executive Director Dr. Ray Timothy, former Park City School District Superintendent, and continued service by UEN.

Director Morris and staff supported DHA by providing statistics and data to Executive Director Julie Fisher, Associate Director Michael Hansen, and Finance Director Kimbal Hale as requested, attending the Utah Book Awards Ceremony, meeting with Love Communications on DHA branding, attending the Community Grants Demo, attending the Arts and Museums original Writing Contest Awards, and submitting a number of requested reports. Program Specialist Openshaw and Director Morris wrote the script for the three minute video and oral presentation for the Appropriations Subcommittee and is attached:

<http://www.youtube.com/watch?v=52mw9woyN00>

Staff Changes and Recognition:

Multi-County Mobile Library Librarian Dixon Eliason completed 35 years of service to the State. Joseph Nance started as a temporary Warehouse Worker on November 28, 2012.

Retirement

Mobile Librarian Kent Osborn retires on December 16, 2012
Library Technician Sharon Chalmers retires on December 16, 2012

**Assistant Director/Library Development
Cheryl Mansen**

ILeadU USA Utah

Applications are due December 14 for ILead U participants.

Library staff members from all types of libraries across Utah are eligible to participate as team's members, mentors or instructors. USL has received partnership support from the Utah Library Association and Utah Academic Library Consortium, with additional support from the Utah Educational Library Media Association and the Utah Library Media Supervisors.

Utah Kids Ready to Read

USL and UKRTR distributed 40,000 Star Bookmarks in less than 1 year. The program has had requests from several agencies including Salt Lake County Health Services (requesting 500/month) to use the stars.

Outreach

Since January 1, 2012, USL and 10 new strategic partners presented information about USL and library services at 21 events including:

Utah Education Association	Senior Exposition	Disney Days
KSL Family Book Festival	Festival Latino Americano	Native American Summit

Community Library Enhancement Fund (CLEF)

\$565,007 in CLEF funds were distributed in March 2012 to 56 public libraries.

- 46 libraries (82%) used about \$266,000 on Collection Development projects
- 15 libraries (27%) used about \$21,000 on Community Outreach projects
- 42 libraries (75%) used about \$277,000 on Public Access Technology projects

Total amount of local funds leveraged was \$220,743

- ROI: For every State Dollar spent in CLEF, libraries match =\$. 39 of local funds

CLEF Report of Expenditures <http://library.utah.gov/about/board/documents/12-11-29CLEFReportFormattedforFinal.pdf>:

Consulting

Libraries receiving Quality status: Brigham City, Grand County, Hyrum, Kanab, Logan, Park City, Richmond, Spanish Fork, Summit and Uintah.

Requirements for Quality Libraries: <http://library.utah.gov/programs/development/certification.html>

Mobile Library (Bookmobile) Program

On October 9, Tooele County Commissioner Jerry Hurst officially informed the Utah State Library that "Because of budgetary reasons, Tooele County will no longer be able to subsidize the Mobile Library Service. Effective today we are giving notice of termination. We have enjoyed our association with the state and appreciate the service to our county." Therefore, the Tooele County Mobile Library Service will cease operation effective December 5. Assistant Director Mansen and Mobile Library Supervisor Britton Lund are coordinating the Tooele closure.

With the retirement of Kent Osborn, Multi-County Mobile Library Librarian, it opened the opportunity to realign mobile library services. On November 21 Assistant Director Cheryl Mansen and Mobile Library Supervisor Lund met with most of the Mobile Library Librarians to discuss potential changes in routes to more cost effectively and more efficiently deliver the service.

**Program Specialist/Marketing
Jeri Openshaw**

National Book Festival

Program Specialist Openshaw attended the National Book Festival in Washington DC – September 20 – 22, 2012 with over 200,000 people visiting the Utah booth at the festival.

Outreach

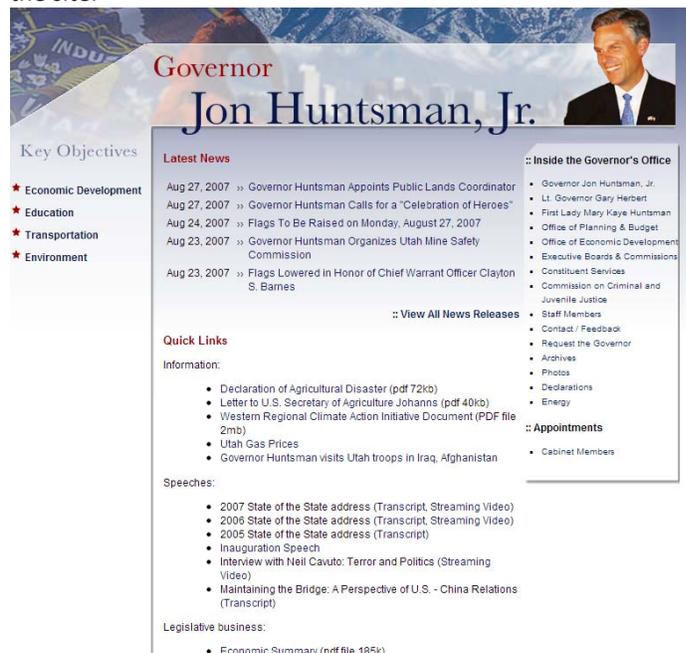
USL exhibited information regarding Blind and Disabled services at the Aging Alliance on September 25. Program Specialist Openshaw attended work group meeting for UtahFutures two times per month. USL presented

information at a Senior Seminar for Blind and Disabled Patrons in Ogden on October 13, where a half a dozen patrons filled out applications. She attended the Homeless Summit on November 8.

Library Resources Program Craig Neilson

State Publications

USL's State Publications Online (<http://publications.utah.gov>) features a plethora of special collections and features. These collections gather relevant government publications on specific topics, such as *American Indians in Utah*, *Spanish language publications*, *Utah Vital Statistics*, *Utah Historical Quarterly*. Users can quickly obtain new publications from the Departments of Health, Natural Resources, and the Legislature. In addition, the site features archived city, county, and state websites from 2007 to the present. There is always something new to explore on the site.



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By
Ann Marie Brooks, MSN
and
Elizabeth Cho, MSN



The State Publications Team includes: Ray Matthews (coordinator), Darci Card, Doug Gould, Linda Roholt, and Kristen Stehel.

Continuing Education

The Pioneer Festival Road Show took place during October and November. Our Pioneer trainers joined with trainers from the Utah Education Network, and the Utah Academic Libraries Consortium. Moab, Park City, Logan, and Price were the training locations. Attendees included public and school librarians. They learned about the resources on Public Pioneer, as well as those available from K-12 Pioneer and the Mountain West Digital Library. **The USL Pioneer Training Team:** Colleen Eggett (coordinator), Darci Card, and Craig Neilson

Pioneer

Two new Pioneer resources have been added, providing statewide access to Newspapers.

Utah News Search is produced by the Utah Press Association, and provides full PDFs of every page of all Utah newspapers back to 2004. **ProQuest Newspapers** has a comprehensive collection of 900 National newspapers, including Wall Street Journal, New York Times, Los Angeles Times, Spanish Language newspapers, etc., often going back to the mid-1980s. This resource is provided through collaboration with the University Of Utah's Marriott Library.

Newspaper resources are gathered here - <http://pioneer.utah.gov/news/index.html>

Resource Sharing

USL's Book Buzz project, formerly an initiative of the Utah Humanities Council, continues to be a popular service. The project provides multiple copies of quality books to book groups across the state. The services have provided about 250 groups with books since July. **Book Buzz Team:** Kristen Stehel (coordinator), and Roxanne Rose.

Blind and Disabled Program
Lisa Nelson

Warehouse

Utilizing the sortation device, the Blind Library Program generated and processed an average of 1,160 outgoing items daily during the months of August, September and October 2012. The average number of items processed daily was 1,155 outgoing items during the same time period in 2011.

Reading for the Blind at Utah Department of Corrections

The Reading for the Blind Program (RFB) at the Utah Department of Corrections (UDC) remains closed while DTS staff implement solutions and construct the system. Program Manager Nelson and RFB Program Coordinator Scott Brooks continue to work with DTS and UDC administration to ensure the software and applications used in the Program are compliant with security requirements.

Program Manager Nelson and Braille Proofreader Michael Harris reviewed the legislative website for functionality with assistive technology software at the request of Legislative Researcher Shelley Day. The findings were discussed with Researcher Day and the legislative site's web development team.

Voter Information Access for Blind and Disabled

State Library staff transcribed Voter information from Lieutenant Governor Bell's office making it available for the blind and disabled in downloadable Braille files, audio online, Newslines on the local site and as an audio book at the State Library providing access for Utah's blind and disabled.

Finance
Paul Kroff
Fiscal Year FY2013 thru Nov

			Percent of Year:	41.00%
	FY2012	FY2013	FY2013	
Revenue by Source	Actual	Budget	Actual	
General Fund Base Appropriations	\$ 4,193,800	\$ 4,277,600	\$ 4,277,600	
General Fund Carryover FY2011	\$ 274,200	\$ -		
General Fund Carryover FY2012	\$ -	\$ 291,900	\$ 291,900	
Federal Funds LSTA	\$ 1,955,700	\$ 1,792,900	\$ 1,046,800	
Library of Congress Multi State Contract	\$ 853,500	\$ 709,300	\$ 203,300	
County Revenue for Bookmobile Services	\$ 957,500	\$ 956,500	\$ 363,100	
Other Blind and Disabled Revenue	\$ 265,500	\$ 264,400	\$ 271,700	
Sale of Surplus Property	\$ -			
Total	\$ 8,500,200	\$ 8,292,600	\$ 6,454,400	
	FY2012	FY2013	FY2013	Percent
Expenditure by Program	Actual	Budget	Actual	Expended
Library Administration	\$ 1,663,800	\$ 1,660,500	\$ 581,100	35.00%
Library for the Blind and Disabled	\$ 2,187,800	\$ 1,844,000	\$ 620,700	33.66%
Library Development	\$ 2,072,400	\$ 2,343,500	\$ 1,270,700	54.22%
Library Resources	\$ 2,284,300	\$ 2,444,600	\$ 971,900	39.76%
Total	\$ 8,208,300	\$ 8,292,600	\$ 3,444,400	41.54%
Administration Expenditures include \$860,000 for a Building Bond payment and \$187,800 for Building Maintenance				

UTAH STATE LIBRARY BUDGET REDUCTIONS FY2010-FY2013

ADMINISTRATION	TOTAL			
Previous Other Reductions	\$ 31,400			
Total Administration	\$ 31,400			
BLIND AND DISABLED				
Warehouse Worker	\$ 58,400			
Previous Other Reductions	\$ 219,300			
Total Blind and Disabled	\$ 277,700			
LIBRARY DEVELOPMENT				
Librarian III Position	\$ 85,600			
Automotive Technician	\$ 6,500			
Previous Other Reductions	\$ 190,200			
Total Library Development	\$ 282,300			
LIBRARY RESOURCES				
CLEF Grant Reductions	\$ 291,900			
Lending Support Program	\$ 26,000			
Pioneer Database	\$ 98,300			
Previous Other Reductions	\$ 69,600			
Total Library Resources	\$ 485,800			
Total Library Reductions	\$ 1,077,200			
Cumulative Percentage of Reduced General Fund Appropriation	20.36%			

FTE Positions Reduced FY2010
FTE Positions Reduced FY2011
FTE Positions Reduced FY2012
FTE Positions Reduced FY2013

(2.00)
(1.00)
(2.00)
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