



DIVISION BACKGROUND

The Utah State Library, created in 1957, works to develop, advance, and promote library services and equal access to information and library resources to all Utah residents. The State Library offers various programs which include: the Blind and Disabled Program, the Bookmobile Program, the Library Development Program and the Library Resources Program. The Library Resources Program includes Utah's Online Library as well as the Utah Government Digital Library and State Publications Depository Program. Utah libraries rank 4th in the nation for visits per capita and are ranked 1st in the nation for number of children's materials borrowed.



STRATEGIC VISION

"TO DEVELOP, ADVANCE, AND PROMOTE LIBRARY SERVICES AND EQUAL ACCESS TO RESOURCES"

The Utah State Library (USL) provides funding, training, professional expertise and technical advice to library directors, library staff, and trustees across Utah. USL's interlibrary loan program and Bookmobiles ensure access to library materials for Utah citizens in rural and urban areas. USL is charged with providing permanent public access to state publications and since 2007 has maintained the Utah Digital Library. In addition, USL provides databases and digital access to millions of national and local publications. USL supports and strengthens the role of Utah libraries as educational, cultural, and recreational community centers. USL's Program for the Blind and Disabled offers the titles found in public libraries in formats accessible to the blind, print and visually impaired, and physically disabled. USL contracts with the (NLS) National Library Service, Library of Congress to house the (MSCW) Multistate Center West, the distribution center for special format materials and other items for network libraries.

STATE LIBRARIAN

STATE OF UTAH LIBRARY DIRECTOR
RECRUITMENT BROCHURE



Utah Department of
Heritage & Arts

Rio Grande Depot
300 S Rio Grande St | 801.245.7202
heritage.utah.gov



Utah State Library
Division

State Library Division Building
250 N 1950 W Suite A | 801.715.6777
heritage.utah.gov/library



STATE OF UTAH

Nationally recognized as one of the best managed states in the country, Inc Magazine says “Utah is one of the top places to be for impactful work over the next few decades.” Travel and Leisure Magazine calls Salt Lake City, “One of the most attractive cities in the Country,” referring to the nearby ski resorts and summer trails for biking and hiking. The State of Utah employs individuals who have a passion for public service, that are skilled and hard working, who possess attributes that make for strong communities and a great State.



LIFE IN UTAH

Whoever said work and play don't mix, obviously never lived in Utah. The State of Utah offers a myriad of activities and excitement year-round. So whether you are a rugged, solitude-seeking explorer, aspiring downhill skier or a family seeking tranquility, the vast and varied landscape of Utah has something for everyone to enjoy.

In addition to the beautiful outdoors and four seasons, Salt Lake City and Utah have a vibrant nightlife, and a strong commitment to arts and culture. Utah ranks #1 in the country for attendance at live art events, and #5 in percentage of population who work in the creative industries.

Utah is well known for its educated workforce, innovation, and creativity. It's why Utah is consistently ranked as one of the best places to do business in the country by Forbes magazine.



THE POSITION

The Department of Heritage & Arts is seeking a creative and innovative leader for the Division Director of the Utah State Library. This individual is someone who can continue to grow a vibrant library system. The Utah State Library is looking for someone who is enthusiastic, visionary, and public service oriented with excellent management skills, traditional library skills, and the ability to effectively implement emerging technologies.



PRINCIPLE DUTIES

- Responsible for the library's strategic plan.
- Manage and oversee a budget over \$8.5 million.
- Oversee and manage grants.
- Oversee a staff of 55 employees.
- Partner with over 1,000 libraries including school, academic, public and special.
- Implements technological innovations.



IDEAL CANDIDATE

- Has a Master's Degree in Library Science.
- Has a minimum of 5 years experience as a public librarian with supervisory and administrative experience.
- Has demonstrated leadership and management experience.



COMPENSATION & BENEFITS

The State of Utah offers a competitive salary, and placement within the range will be dependent on the selected candidate's experience and qualifications. The State of Utah also offers a competitive benefits package which includes:

- Retirement: The State of Utah offers excellent retirement options through Utah Retirement Systems (URS), including 401K, 457, and Roth IRA options. For more information please see www.URS.org.
- Life Insurance: Long-term disability insurance (LTD) and \$200,000 of state paid life insurance is provided by the State for this position. Additional life insurance up to \$500,000 can be purchased at a discounted rate. Accidental Death and Dismemberment Insurance (AD&D) is also available for purchase. Spouse and dependents insurance coverage are also available.
- Medical, Dental and Vision Insurance: The State of Utah offers 6 medical plans through PEHP. Flexible Spending Accounts (FSA) and Health Savings Accounts (HAS) are also available for qualified medical expenses The State also offers 3 dental plans, and 2 vision plans through PEHP.
- Holiday Leave: State employees receive holiday leave pay for 11 Federal and State holidays.
- Vacation Leave: Employees for this position will receive the max accrual of seven hours per pay period which equates to 182 hours of annual leave per calendar year.
- Sick Leave: All benefited State employees earn 4 hours of sick leave per pay period, which they can use when ill, or to care for an ill spouse, child, or parent who resides in their home. Sick leave may also be used for preventative care.
- Voluntary Benefits: State of Utah employees can choose to purchase voluntary benefits including Hyatt Legal, discounted home and auto insurance, long-term care, and credit union membership.



PROCESS TO APPLY

If you are interested in pursuing this unique and exceptional career opportunity with the State of Utah, please forward via email a cover letter, resume, professional references and salary requirements to:

Patricia Kingsbury - Executive Recruiter
801.538.1818 | pkingsbury@utah.gov

Please indicate the position title of State Library Executive Director, in the subject line of your email.